

**HAHA Committee Minutes**  
**Meeting 7.30 – 13/03/18 at the**  
**Fire Station Community Room**

**Present:**

Geoff Greenland, Belinda Robinson, Zoe Chapman, Forbes Stephenson, Neal Pike, Andy Downs  
Tony Lavers, Tessa Brown, Derek Loft, Alfie Phelps,

**Apologies:**

**Introduction** – For access code to Fire Station Community Room call on the day between 2pm–5pm 0118 945 2888

**Minutes last meeting** – 09/01/18 Minutes approved

**Matters Arising** -

**HTC/HAHA Issues; HAHA Constitution/ Membership**

The lease has been signed. The long lease has transformed ML. A ten year lease would be preferred.  
Data protection compliance before 28/05/18 Collaborate with HTC. New agreement for new plot holders  
Send out email to plot holders for permission to hold information on them.  
Allotment compliant Policy on Health and Safety.

**Rental Agreement Compliance Issues**

**FF/ML Register - Occupancy Levels – Waiting list**

ML – 9 new plot holders  
Current plot holders taking on extra poles  
Since the beginning of the year 47.4 additional poles have been allocated  
Combination of Facebook, Instagram and General Publicity.  
There are 32.2 unallocated poles. 88% of plots are let.

FF – 2 new plot holders  
1 on the waiting list and 6 empty plots  
Covers are available at Marsh Lane  
Appreciation was noted of the work carried out by Geoff and others regarding the capture  
of rain water and all the new water tanks

**Budgets, Accounts and Revenue/Grant Funding**

Bank Account looking healthy at this time of year  
Collected £ 2607 in rent  
New plot holders £ 287 to come in  
Bank balance stands at £ 4689  
With in the balance there is £716.80 unspent of Tesco's bags of help and £220 unspent on water projects

**FF Matters Practical Matters**

Re Fencing, a wire fence 3 to 4 feet high would be adequate  
HTC to get prices.  
ML to re use old fence panels for modesty fencing around the Composting Toilet  
To arrange a work party to clear bramble from fence line then move fence panels and surplus water tanks to ML  
Charles Martin is due to be given the contract by HTC to replace the tiles.  
Clear more moss off the roof on the North side.

### **ML Matters Practical Matters**

Spring on the pedestrian gate needs replacing. Suggestion that a stainless steel pulley system with a weight going down a tube would be more practical.  
Plot 85A 9 - 1 pole plot, best time to move the fruit bushes – Neil to dig them up.  
Plot numbers – ideas welcome.  
The pump has been reconditioned with a new jenny. Now in a new security cage. A key box has been ordered for the keys to open it up and signs on how to operate it.  
With the new black tanks it is difficult to see the water level. A system with an alarm will notify when the tanks are full.  
Polly tunnels – Minimum height of six foot.  
We have had to get certificates of lawfulness for the container, shed and composting toilet. So new structures may push the envelope with WBC.  
Rats have been seen behind the tool shed and compost heaps  
We need to poison the rats safely. Subject to some proper advice a programme of reducing the rat population has been approved by the committee.

### **Social, Promotional, Fund Raising Events**

Plant sale on Town Hall steps – 10.00am-2.30pm - 09/06/18  
Skittles at the British Legion – 24/03/18  
Order flyers and postcards for promotional use.  
Sunflower competition & Plot holder BBQ – Midday - 19/08/18  
Make a difference day at Hungerford Primary School – 21/04/18  
Open day during HADCAF – 2.00pm-5.00pm - 08/07/18

### **Web site and Shared Committee Site**

#### **Forthcoming events**

Hungerford in Bloom  
Food Festival  
Horticultural Show – 18/08/18

#### **Any other Business**

Membership of National Allotment Society £ 240 per year, do we join?  
AGM date to be arranged at The Magistrates Room

**Date of next meeting** – 22/05/18 - 7.30 at The Fire Station Community Room.